

## HONORS THESIS EVALUATION FORM

Please use this form to evaluate the student's Honors thesis final product and oral presentation. This form must be submitted to the Honors Program office by the last day of final exams. Please remind your student to submit a paper copy and an electronic copy of his/her thesis by the last day of final exams to the Honors Program office. Thesis advisers are encouraged to discuss the evaluation with the student prior to submitting it.

**Section I** affirms the completion of the Honors thesis final product and oral presentation. This section should be completed by the student's thesis adviser and committee member(s).

**Section II** records the final grade for HP 499. (The formal oral presentation comprises ten percent of the final grade.) This section should be completed by the thesis adviser after considering the comments of the committee member(s).

**Section III** provides feedback about the student's oral communication abilities. This section should be completed by the thesis adviser after considering the comments of the committee member(s).

### **SECTION I: AFFIRMATION STATEMENT**

We affirm that \_\_\_\_\_ completed an Honors thesis final product and  
(Student's name)  
delivered a formal thesis presentation titled \_\_\_\_\_  
(Thesis title)  
on \_\_\_\_\_.  
(Date)

Faculty Thesis Adviser: \_\_\_\_\_  
Name Signature

Committee Member(s)\*: \_\_\_\_\_  
Name Signature

\_\_\_\_\_  
Name Signature

\_\_\_\_\_  
Name Signature

### **SECTION II: FINAL GRADE**

Final letter grade for HP 499, Senior Honors Thesis: \_\_\_\_\_

Please note: The Honors Program office will enter this grade into the HP 499 grade roll. Thesis advisers will not receive a grade roll for HP 499.

Faculty Thesis Adviser's Signature: \_\_\_\_\_

\*The faculty thesis adviser and only one additional committee member are required. Additional committee members are optional.

*Continued on back*

### **SECTION III: ORAL PRESENTATION ASSESSMENT**

Using the following evaluation standards, please assess the student's speech communication skills according to the criteria listed below.

**Key:**

<u>+</u>	Excellent
<u>√</u>	Satisfactory
<u>-</u>	Needs Improvement
<u>0</u>	Failed to Complete

**Introduction**

- Captured audience attention/interest
- Previewed main points

**Body:**

- Main points clear
- Main points supported
- Organization logical
- Sources cited
- Clarity of visual aids
- Management of visual aids

**Conclusion:**

- Summarized main points
- Addressed audience questions

**Delivery:**

- Volume
- Rate
- Articulation
- Extemporaneous
- Eye Contact
- Enthusiasm

**Overall Impression:**

**Comments:**

**Please complete sections I, II, and III of this form and submit it to the Honors office by the last day of finals week. Campus mailing address: Honors Program, 1025 Campus Mail  
Fax: (970) 491-2617**